



**December 2024 Executive Board Meeting Agenda
Wednesday, December 4, 2024 @ 9:30 am**

DHSA Executive Board Meeting Agenda Wednesday, December 4, 2024 @ 9:30 AM 9:35 start and 10:45 finish

Board Members: Katie O'Loughlin (Co-President), Jenn Cunning (Co-President), Larry Tamanini (Secretary), Nadia Burns (Co-Treasurer), Laura Steets (Co-Treasurer), Sarah Weidenauer (Co-VP, Staff Appreciation), Jo Prozzillo (Co-VP, Staff Appreciation), Marina Peele (VP, Fundraising), John Huber (Co-VP, Communications), Caitlin DenBleyker (Co-VP, Communications), Abby Lewis (Co-VP, Programs and Events), Gina Saxby (Co-VP, Programs and Events), Suzie Showalter (VP)

Meeting Minutes

Approval of November 2024 General Board Meeting Minutes [Minutes Approved](#)

Next Executive Board Meeting

Wednesday, January 8 @ 9:30 AM [Yes](#)

Principal's Update (Kate Fantaskey & Heather Jacobson) [Staff Lunch was great and Pie Sale was a success Pies were bagged beforehand and labeled by last names. Low Cash for remaining events also Mrs Sanford Retiring 12/10](#)

Treasurer's Report [Treasurers - Nadia Burns & Laura Steets]

- Updates from Treasurers [Pie Sale \\$1000](#)

Communication [Caitlin DenBleyker & John Huber] [New Instagram is up & Keep pushing Kindergarten Registration for 25/26- As of now 18 kids are registered](#)

- Graphics Needed for upcoming events?
 - Dining/Reading for Doyle December
 - January Calendar of Events
 - Lower Grade Social [2-1](#)
 - Upper Grade Social [TBA](#)
 - Sweetheart Dance [2-21](#)

Fundraising [Marina Peele - VP Fundraising]

- **Pretzel Days**
 - Look at schedule to select a date for the spring
 - 537 pretzels ordered from students; order placed for 545 pretzels
 - Pretzel cost from Philly Pretzel Factory TBD

- **Dining for Doyle**
 - Giovanni's on State- \$200 check and \$16 cash from tip jar
 - December 7 in-store and following 5 days online- Barnes and Noble
 - volunteers needed at the store from 12-5 **future notice B&N requires at least raising \$1500 before any cash donation can be made- The event was a big success \$2744.75**
 - January- TBD (Five Guys?) **Turning Point**
 - February- TBD (Lovebird?)
 - Match- TBD (P.J. Whelihan's?)
 - Any suggestions for Dining for Doyle Locations are welcomed!
- **Doyle Gear**
 - Updates?**waiting for spring**

Programs and Events [Abby Lewis & Gina Saxby]

- **6th Grade Pie Sale- Done!**
 - Total profit: TBD **about \$1000**
- **Holiday Shoppe- Thursday, December 5 @ 5:00pm-7:00pm**
 - Almost all volunteer slots have been filled
 - 6th Grade Helpers are scheduled
 - Hot chocolate station & gift wrapping coordination- Thank you Gina
 - Boxes arrived yesterday **Big Success!!**
- **Lower Grades Social- Saturday, February 1, 2025 is proposed time**
 - Grades K-3
 - Date is being held at the YMCA
 - Private event held after the Y is closed
 - Parent or guardian must attend, this is not a drop-off event
- **Upper Grades Movie Night- Date TBD**
 - Grades 4-6
 - At school or at County Theater as a private event
 - Parent or guardian must attend, this is not a drop-off event
 - Jenn Caramenico and Lauren Huevo will coordinate
- **Sweetheart Dance**
 - Volunteers Needed
 - Theme Needed **Hawaii Theme and can re-use decorations**

Staff Appreciation [Jo Prozzillo & Sarah Weidenauer]

- **Update on next event** **keep cost low**
- **Upcoming Plans:**
 - December- Hot Chocolate Bar and Cookies proposed for 12/19 **changed to 12/11**
 - January Treat
 - Feb, Crossing Guard Appreciation Day
 - February Breakfast Treat

- March Spring Break
- April Spring Luncheon
- Bus Driver - 9 drivers
- May Staff Appreciation Week
- June Teacher Retirement TBD

Homeroom Parent Volunteers [Jenn Caramenico]

- **Updates on Homeroom Parents**
 - Holiday Parties

Yearbooks [Coordinator: Jo Prozzillo] **Needs forms for YearBook order forms**

- New Contract executed for 23-24 and 24-25 school years
- Email address is doyleyrbk@gmail.com - Event pictures and communications should be sent to this address.
- Deadline to order books: April Deadline
- Need square setup for this year's yearbook
- Communications needed
- Volunteer Needs: Do we need to find a new lead person for next year?
- Encourage taking landscape oriented photos at events!

Other Business

UPCOMING EVENTS:

November

Thursday, November 14- Dining for Doyle at Giovanni's on State

Friday, November 15- Send pie orders to Perkins (attn: Sherry)

Monday, November 25- Pie Sale pie pickup day (Perkins/Doyle)

Monday, November 25- Staff Appreciation November Plans- Staff Luncheon

December

Wednesday, December 4- Pretzel Day

Thursday, December 5- Holiday Shoppe

Saturday, December 7- Reading for Doyle w/Barnes & Noble- IN STORE

Sunday, December 8- Thursday, December 12- Reading for Doyle w/Barnes & Noble- ONLINE

TBD- Staff Appreciation December Plans- Hot Chocolate Bar & Cookies

January

TBD- Dining for Doyle **Turning Point January 20th**

TBD- Staff Appreciation January Plans (Stock the Nest?)

February

Saturday, February 1- Lower Grade Social

Friday, February 21- Sweetheart Dance

TBD- Upper Grades Movie Night (could also be March)

TBD- Dining for Doyle

TBD- Staff Appreciation February Plans